



## Work Safely at Heights

(RIIWHS204E)



### About this course

This course, designed to impart the required knowledge and skills in order to work safely at heights is offered by Just Careers Training (RTO ID 91413) trading as Licences 4 Work at our Perth training centres.

As per legislation, those responsible in the workplace must ensure that hazards and their associated risks are controlled. Working at any height poses a risk to workers and as such, training is required (together with other measures taken by the PCBU) to ensure that the hazard and the associated risk is eliminated or minimised.

The relevant legislation is the *Occupational Safety and Health Act 1984 (WA)*, supported by the *Occupational Safety and Health Regulations 1996 (WA)*. The OSH Act and Regulations are supported by codes of practice that provide guidance in achieving the required standard of health and safety.

The relevant Code of Practice is the *prevention of falls at workplaces* – this can be accessed at [https://www.commerce.wa.gov.au/sites/default/files/atoms/files/code\\_falls.pdf](https://www.commerce.wa.gov.au/sites/default/files/atoms/files/code_falls.pdf)

The course results in a Nationally Recognised Statement of Attainment and includes both theory and practical components, with participants undertaking practical exercises to ensure familiarity with harness and safety systems.

This course is and is ideal for mining personnel, construction workers, contractors and any others who are required, or may be required, to perform duties associated with heights and elevated situations where a fall is possible. This course does not replace Site Inductions and Specific Heights training to meet local site requirements.

### What is covered in the course?

Topics covered throughout the day include:

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| <ul style="list-style-type: none"><li>• Identifying work requirements</li><li>• Workplace Documentation</li><li>• Policies and Procedures</li><li>• Other required documentation</li><li>• Preparing for work</li><li>• Risk assessment</li><li>• Emergency procedures</li></ul> | <ul style="list-style-type: none"><li>• Identifying appropriate safety equipment</li><li>• Accessing and installing equipment</li><li>• Fall Prevention</li><li>• Safety monitoring</li><li>• Performing work at heights</li><li>• Emergency and rescue</li><li>• Cleaning up work area</li></ul> |
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### How long is the course?

This course commences when you book for your course. You will get access to all required learning resources for your Pre-Attendance work on booking.

You will be required to attend the half-day (8:30am until around 1pm) course on the date booked.

The Pre-attendance study and work may take from 3- 10 hours depending on a number of factors including your current Language, Literacy and Numeracy level, your learning needs, your prior experience in the workplace and other factors.

### ***Where is the course held?***

Courses are held regularly at one of our Licences 4 Work Training Facilities in Perth. Please check our website for upcoming courses and locations. The course may be organised in the workplace, however this can only take place once we have ensured that the area used for practical and theory training is safe and adequate. Please contact us for further details.

### ***Assessments and tests***

Attaining your Statement of Attainment for this course involves completing your pre-attendance work, attending your course, undertaking training, completing theory and practical activities and undertaking a final assessment. You will only be permitted to undertake final assessments if you feel you are ready, and your trainer/assessor allows you to undertake assessment (and this is based on your participation and completion of activities).

### ***Outcome***

*On successful completion of this course, you will receive a Statement of Attainment for the Unit of Competency.*

## ***RIIWH5204E Work safely at heights***

You will also receive (if requested) a wallet-sized card that you can keep as evidence of your training and competency.

### ***Re assessment, complaints and appeals***

Our trainers have the experiences, abilities and training to deliver this well designed program and therefore to effectively assist you in your course and achieving the required result.

During your training you will receive feedback about your performance including suggestions where required. You will also be informed if you are doing exceptionally well!

At the end of the training, after you have undertaken the required training and attempted your assessment, you will be informed of your results. Results for this course may include Competent or Not Yet Competent. If you are deemed Competent, then you will have attained the Unit of Competency and your wallet-sized card.

If you are deemed Not Yet Competent, this means that you will require further training, followed by re-assessment, or simply re-assessment, depending on your performance in both the theory and practical component of this course (fees may apply – see terms and conditions on our website)

You will be informed of your result and what you will need to do in order to achieve the Unit of Competency. Fees will apply for further training and/or for re-assessment. Please refer to the terms found on our website or contact us for further information.

Just Careers Training has an effective appeals and an effective complaints procedure, which can be viewed on our website. This has been designed to ensure that you have the option to exercise your right to appeal a decision or to make a complaint.

If you disagree with the result that you have achieved, have a complaint about the course, our trainer/assessors or anything else, please speak to one of the managers at Licences 4 Work or refer to your Student Handbook for further information.

### **Who can do this course?**

To participate in this course;

- You must be at least 14 years of age to do this course (you will need a guardian to sign off a permission and awareness slip if you are under 18 years old) ;
- You must present sufficient identification (between ID's you should have a Signature, Photo, Address and Date of Birth).

### **What is involved?**

Book your course online or by calling us on (08) 9344 1704



You will receive your pre-course pack by email (alternatively, you may pick up your pack before or on the day of the course)



Undertake pre-course study. Your course commences when you book. This will make the course content easier for you to understand on the day. Complete any workbooks provided.



Attend for your scheduled training day with evidence of your completed workbook. The training is for a half day. All courses commence at 8:30am and finishes at approximately 1:00pm. (check website as this may change)



Once you have met the requirements of the course then you will be issued with a Statement of Attainment for the unit RIIWHS204E Work Safely at heights



You may request a wallet sized card to keep in your wallet to show your current and/or future employers that you have undertaken the training required to work at heights safely (please note site and task specific inductions will still be required for working at heights)



You will receive your card in the mail within 7-10 days if requested.

### **What Do I Need to Bring?**

- Your ID – 1 legal photo ID is usually sufficient
- Long pants, long sleeve shirt, closed shoes (preferably hard caps, but not compulsory)
- You will not be allowed to do the course in open shoes, skirts, or short sleeve shirts and singlet

## **Booking and Enrolment**

Book online or by contacting the customer service team at Licences 4 Work.

## **Fees and Charges**

*Refer to our website for current pricing and promotions.*

\* Please read the full terms and conditions

***For further information, please contact our office on (08) 9344 1704 and speak to one of our friendly L4W customer service staff.***