



## **High Risk Work Licence Identification Requirements**

High Risk Work Licences are government issued photo ID so it is important that adequate identification is obtained by WorkSafe prior to issuing the licenses. From 5 April 2010 WorkSafe will be requiring that proper identification is provided before we issue a High Risk Work Licence.

WorkSafe will require that all licence applications are accompanied by two forms of identity documents, one type of primary identification and one type of secondary identification.

### *Primary Identification*

- An Australian passport (expired no more than two years);
- A copy of an original birth certificate or a certified extract copy;
- A Government issued proof of age card;
- A photographic driver's licence issued by any Australian licensing authority (expired no more than two years)
- A current overseas passport;
- A photo identity card for police or defence force personnel (this excludes identity cards issued to civilians);
- A current Document of Identity issued by the Department of Foreign Affairs and Trade;
- An Australian citizenship or naturalisation document or immigration papers issued by the Department of Immigration and Citizenship;
- A consular photo identity card issued by the Department of Foreign Affairs and Trade;
- A valid High Risk Work Licence or an EnergySafety WA Licence;
- A current Document of Identity issued by the Department of Corrective Services for prisoners (will be accepted as only form of ID if no other can be supplied);
- A Maritime Security Identification Card (MSIC) or Aviation Security identification Card (ASIC);
- A current International Drivers Licence or one accepted by the WA Dept of Transport on their website: [http://www.dpi.wa.gov.au/licensing/yourlicence/1363.asp#Recognised\\_countries](http://www.dpi.wa.gov.au/licensing/yourlicence/1363.asp#Recognised_countries)
- WA Police issued Security Officer Card

### *Secondary Identification*

- A current entitlement card issued by a Commonwealth Government department (for example, a Medicare card or a Pension card);
- A current credit card or ATM access card issued by a financial institution;
- A passbook or account statement from a bank, building society or credit union not more than 12 months old;
- A telephone, gas or electricity account not more than 12 months old;
- A water or local rate notice or land valuation notice not more than two years old;
- An electoral enrolment card or other evidence of enrolment not more than two years old;
- Armed Services discharge papers not more than 12 months old;
- A State or Federal Government employee photo identity card;
- A letter, not more than 12 months old, from the principal of a recognised educational institution;
- A valid Government issued Certificate of Competency/ OHS Certification Australia card
- A WA Recreational Skipper's Ticket from the Dept of Transport
- A Refrigerant Handling Licence from the Australian Government

Applications will not be accepted unless adequate identification, as detailed above, is provided. Please note that the assessor ID requirements for completing a Notice of Assessment will remain unchanged, only one form of ID will be required.